

**(DRAFT)**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**September 25, 2008 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ruth Ann Wall, Presiding Officer, presided. No other Board members were present.

Joseph Haughwout appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. K & V Builders Inc  
File Number 2008-01044 (Disc.)  
(NO DECISION MADE)
2. John Henry Fillmann, Jr.  
t/a Fillmann's Construction  
File Number 2008-03904 (Disc.)  
(NO DECISION MADE)
3. Asghar Changiz  
A & S Landscaping & Construction  
File Number #2008-01257 (Disc)  
(NO DECISION MADE)
4. Michael Figgatt  
t/a Figgatt Construction Contractors  
File Number #2008-03335 (Disc)  
(NO DECISION MADE)

Beryl Prescott – C

None

Changiz – R

Figgatt – R

5. Christopher M. Smith & Wendy M. Cheatham  
CMS Roofing  
File Number #2008-01009 (Disc)  
(NO DECISION MADE)

Cheatham – R  
Michael Wright – C  
Dianne James – C

6. Ralette Nedd-Roop  
t/a Top Quality Construction  
File Number 2007-04709 (Disc.)  
(NO DECISION MADE)

Emry King – C

The meeting adjourned at 1:53 p.m.

#### BOARD FOR CONTRACTORS

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Robert M. Kirby, Chairman

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Jay DeBoer, Secretary

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Custodian of Records